

I. SCHOOL INFORMATION AND COVER PAGE

Created Monday, July 14, 2014

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

260801861002 DISCOVERY CS

2. CHARTER AUTHORIZER

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Greece

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
133 Hoover Drive Rochester, NY 14615	585-342-4032	585-342-4003	jsaia@rochesterdiscovery.com

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Joseph Saia
Title	School Director
Emergency Phone Number (###-###-####)	585-730-0908

5. SCHOOL WEB ADDRESS (URL)

rochesterdiscovery.com

6. DATE OF INITIAL CHARTER

2010-12-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2011-08-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2013-14

Check all that apply

• K

• 1

• 2

• 3

• 4

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	133 Hoover Drive Rochester, NY 14615-2603	585-342-4032	GREECE CSD	K-5	No	Rent/Lease

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joseph Saia	585-342-4032	585-730-0908	jsaia@rochesterdiscovery.com
Operational Leader	Anne Malitis	585-342-4032	585-739-2306	amalitis@rochesterdiscovery.com
Compliance Contact	Joseph Saia	585-342-4032	585-730-0908	jsaia@rochesterdiscovery.com
Complaint Contact	Joseph Saia	585-342-4032	585-730-0908	jsaia@rochesterdiscovery.com

13. Are the School sites co-located?

No

14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

Joseph Saia

Signature, President of the Board of Trustees

Thank you.

Appendix A: Progress Toward Goals

Created Monday, July 21, 2014

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Charter School Name: 260801861002 DISCOVERY CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://reportcards.nysed.gov/>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	Decrease number of continuously enrolled students at level 1 by 10%	NYS ELA & Math Assessments	NA: waiting on 2013-14 data	
Academic Goal 2	Increase number of continuously enrolled students at level 3	NYS ELA & Math Assessments	NA: waiting on 2013-14 data	
Academic Goal 3	Increase scores according to Commissioner's Performance Index for Adequate Yearly Progress	NYS ELA & Math Assessments	NA: waiting on 2013-14 data	
Academic Goal 4	By year 5, students in grades 3-6 who have been continuously enrolled at DCS will out-perform the district in which the majority of the students reside by 10%	NYS ELA & Math Assessments	NA: waiting on 2013-14 data	
Academic Goal 5	75% of the continuously enrolled students in grades 1 and 2 will demonstrate continuous improvement	Terra Nova Reading and Math Assessments	NA: waiting on 2013-14 data	
Academic Goal 6	75% of the continuously enrolled students in grades 1 and 2 will demonstrate a year's growth	Terra Nova Reading and Math Assessments	NA: waiting on 2013-14 data	
Academic Goal 7	75% of the students in grades 3-6 who are continuously enrolled at DCS will maintain a level 3 or increase to a level 4	NYS ELA & Math Assessments	NA: waiting on 2013-14 data	

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	Increase parent engagement	Average attendance at Community Circle, Family Association Meetings, report card conferences and June Exhibition of Learning	Met: Average Community Circle attendance up to 22 (from 14 2012-13) Average Family Association Meeting attendance up to 12 (from 9 2012-13) Report Card Conference attendance up to 56% (from 44% 2012-13) June Exhibition of Learning attendance up to 77% (from 67% 2012-13)	
Org Goal 2	Increase student attendance	Attendance	Met: School wide attendance up to 94% (from 92% 2012-13)	
Org Goal 3	Increase implementation of Expeditionary Learning and improve expeditions	Outside Expeditionary Learning Implementation Review	Met: Scored at 98 (up from 88 in 2012-13); EL benchmark for third year schools is 84	
Org Goal 4	Keep staff who are rated "Effective" & "Highly Effective"	Year over year retention	Met: All DCS faculty rated "Effective" and "Highly Effective" from 2013-14 are returning for the 2014-15 school year	
Org Goal 5	Increase student participation in after school and summer school programs	Percentage of student body attending after school and summer school programs	Met: After school attendance up to 37% (from 32% 2012-13) and summer school attendance up to 54% (from 34% 2012-13)	

2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2013-14 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	Cash at year end will be no less than \$200,000	Budget/Audit	Met: Operating checking balance \$389,177	
Financial Goal 2	Complete 3rd, and final, payment to NYSED required dissolution escrow account	Budget/Audit	Met: Account now totals \$75,000	

Financial Goal 3	Maintain healthy near term financial indicators	Budget/Audit	Met: Current Assets/Current Liabilities: 2.01 (2.22 2012-13) Unrestricted Days of Cash on Hand: 48+14 (65 2012-13) Enrollment Variance: 100% (100% 2012-13)
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Financial Goal 4	Maintain healthy sustainability financial indicators	Budget/Audit	Met: YTD Net Income / TYD Revenues: 8.72% (12.54 2012-13) Total Liabilities / Total Assets: .35 (.34 2012-13)
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Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Wednesday, July 16, 2014

Updated Tuesday, July 22, 2014

Page 1

Charter School Name: 260801861002 DISCOVERY CS

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

1. Total Expenditures Per Child Line 1: Total Expenditures Per Pupil	3086983
1. Total Expenditures Per Child Line 2: BEDS Day Pupil Count	214
1. Total Expenditures Per Child Line 3: Divide Line 1 by Line 2	14425

2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.

Do not include Employee Benefit costs or expenditures in the above calculations.

A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 1: Relevant Personnel Services Cost (Row)	212087
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 2: Management and General Cost (Column)	223866
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 3: Sum of Line 1 and Line 2	435953
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 4: BEDS Day Pupil Count	214
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 5: Divide Line 3 by the BEDS Day Pupil Count	2037

Thank you.



Financial Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

School Name: Discovery Charter School

Date: August 1, 2014

School Fiscal Contact Name: Anne Malitis
School Fiscal Contact Email: amalitis@rochesterdiscovery.com
School Fiscal Contact Phone: 585-342-4032
District of Location: Greece Central School District
Authorizer: Board of Regents
Years of Operation: 3
Facility: Public
Grades Currently Served: K-4
Planned Grades at Full Capacity: K-6
Enrollment: 214
Max Enrollment: 280
Year of Most Recent Data: 2014
School Fiscal Contact Phone: 585-342-4032

School Audit Firm Name: Mengel Metzger Barr & Co, LLP
School Audit Contact Name: Shelby Stenson
School Audit Contact Email: sstenson@mmb-co.com
School Audit Contact Phone: 585-423-1860

Latest Audit Period (through June 30): 2013

Do Not Use this Box Discovery Charter School2013

FILL IN GRAY CELLS

Discovery Charter School

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30, 2014

	2014	2013
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$557,280	\$450,477
Grants and contracts receivable	147,715	43,357
Accounts receivables	96,202	34,280
Inventory	-	-
Prepaid Expenses	2,361	4,102
Contributions and other receivables	-	-
Other	-	-
TOTAL CURRENT ASSETS	\$803,558	\$532,216
OTHER ASSETS		
Investments	\$-	\$-
Property, Plant and Equipment, Net	336,254	164,407
Restricted Cash	-	-
OTHER ASSETS	\$336,254	\$164,407
TOTAL ASSETS	\$1,139,812	\$696,623
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$137,049	\$74,835
Accrued payroll and benefits	307,881	162,106
Refundable Advances	-	-
Dreferred Revenue	-	-
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
TOTAL CURRENT LIABILITIES	\$444,930	\$236,941
LONG-TERM DEBT, net current maturities	\$-	\$-
TOTAL LIABILITIES	\$444,930	\$236,941
NET ASSETS		
Unrestricted	\$694,882	\$418,777
Temporarily restricted	-	40,905
TOTAL NET ASSETS	\$694,882	\$459,682
TOTAL LIABILITIES AND NET ASSETS	\$1,139,812	\$696,623

Check

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FILL IN GRAY CELLS

Discovery Charter School
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2014

	2014			2013
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$2,612,185	\$-	\$2,612,185	\$2,047,711
Federal - Title and IDEA	165,782	-	165,782	327,545
Federal - Other	71,793	-	71,793	-
State and City Grants	138,351	-	138,351	-
Contributions and private grants	72,775	-	72,775	73,870
After school revenue	-	-	-	-
Other	95,368	-	95,368	6,246
Food Service/Child Nutrition Program	<u>177,028</u>	<u>-</u>	<u>177,028</u>	<u>134,967</u>
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$3,333,282	\$-	\$3,333,282	\$2,590,339
EXPENSES				
Program Services				
Regular Education	\$2,447,093	\$-	\$2,447,093	\$1,711,379
Special Education	203,937	-	203,937	162,142
Other Programs	-	-	-	-
Total Program Services	\$2,651,030	\$-	\$2,651,030	\$1,873,521
Supporting Services				
Management and general	\$435,953	\$-	\$435,953	\$390,254
Fundraising	-	-	-	-
TOTAL OPERATING EXPENSES	\$3,086,983	\$-	\$3,086,983	\$2,263,775
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$246,299	\$-	\$246,299	\$326,564
Contributions				
Foundations	-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL SUPPORT AND OTHER REVENUE	\$-	\$-	\$-	\$-
CHANGE IN NET ASSETS	\$246,299	\$-	\$246,299	\$326,564
NET ASSETS BEGINNING OF YEAR	\$459,682	\$-	\$459,682	\$133,118
PRIOR YEAR/PERIOD ADJUSTMENTS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET ASSETS - END OF YEAR	\$705,981	\$-	\$705,981	\$459,682

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board
of Regents

Budget and Cash Flow Templates for the 2013 New Charter Applications

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX tabs in BLUE
2	Enter information into the GRAY cells
3	Cells labeled in ORANGE contain guidance pertaining to that tab
4	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
5	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accommodate additional districts if necessary.
6	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Discovery Charter School

PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue							
Greece Central School District	\$11,229.00					157,208	
Rochester City School District	\$12,340.00					2,875,220	
West Irondequoit Central School District	\$10,663.00					21,326	
East Irondequoit Central School District	\$11,807.00					23,614	
Gates-Chili Central School District	\$12,609.00					12,609	
						3,089,976	
Special Education Revenue		183,534				183,534	
Grants							
Stimulus							
Other							
Other State Revenue							
TOTAL REVENUE FROM STATE SOURCES		183,534				3,273,509	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		500				500	
Title I	141,900					141,900	
Title Funding - Other	7,429					7,429	
School Food Service (Free Lunch)	209,000					209,000	
Grants							
Charter School Program (CSP) Planning & Implementation							
Other	12,900					12,900	
Other Federal Revenue							
TOTAL REVENUE FROM FEDERAL SOURCES		600				374,729	
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising						20,000	
Erate Reimbursement							
Interest Income, Earnings on Investments							
NYC-DYCD (Department of Youth and Community Development)							
Food Service (Income from meals)							
Text Book							
Other Local Revenue	10,000		95,400			105,400	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES			95,400			125,400	
TOTAL REVENUE	3,491,204	184,034	95,400			3,770,638	
							List exact titles and staff FTE's (Full time equivalent)
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						
Executive Management	1.00	59,800			59,800	119,600	School Director 1.0 FTE
Instructional Management							
Deans, Directors & Coordinators	2.00				122,127	122,127	Dean of Students 1.0 FTE, Curriculum Coordinator 1.0 FTE
CFO / Director of Finance							
Operation / Business Manager	1.00				69,628	69,628	Business Manager 1.0 FTE
Administrative Staff	2.00				78,660	78,660	Office Manager 1.0 FTE, Administrative Asst. 1.0 FTE
TOTAL ADMINISTRATIVE STAFF	6	89,800			329,215	389,015	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	13.00	572,060				572,060	Lead Teachers 13.0 FTE
Teachers - SPED	6.85	86,638	225,915			312,603	Special Ed Coordinator .85 FTE, SPED Teachers 4.85 FTE, Intervention Teachers 2.0
Substitute Teachers	2.00	70,480				70,480	Building Subs 2.0 FTE
Teaching Assistants		100,000				100,000	Teaching Assistants 4.0 FTE
Specialty Teachers	4.60	195,656				195,656	Art 1.0 FTE, Music 1.0 FTE, PE 1.0 FTE, Math Specialist 0.6 FTE, TESOL Support 1.0
Aides							
Therapists & Counselors	1.36	54,924				54,924	Social Worker 1.0 FTE, Primary Project Associate .375 FTE
Other	0.60	38,192				38,192	Parent Liaison .6 FTE
TOTAL INSTRUCTIONAL	28	1,418,000	225,915			1,643,915	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse							
Librarian							
Custodian							
Security							
Other	1.88				36,745	36,745	Cafeteria Workers 1.125 FTE, Lunch monitors .75 FTE
TOTAL NON-INSTRUCTIONAL	2				36,745	36,745	
SUBTOTAL PERSONNEL SERVICE COSTS	36	1,177,900	225,915		364,960	1,768,675	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		163,345	10,000		20,000	183,345	
Fringe / Employee Benefits		44,500	10,000		28,750	83,250	
Retirement / Pension		200,000	39,535		48,648	288,383	
TOTAL PAYROLL TAXES AND BENEFITS		397,845	49,535		97,698	544,978	
TOTAL PERSONNEL SERVICE COSTS		1,575,645	285,450		462,658	2,323,653	
CONTRACTED SERVICES							
Accounting / Audit					16,800	16,800	
Legal					18,000	18,000	
Management Company Fee							
Nurse Services					1,320	1,320	
Food Service / School Lunch					172,000	172,000	
Payroll Services					4,850	4,850	
Special Ed Services							
Titement Services (i.e. Title I)					25,000	25,000	
Other Purchased / Professional / Consulting		110,000			83,500	193,500	
TOTAL CONTRACTED SERVICES		110,000			321,570	431,570	
SCHOOL OPERATIONS							
Board Expenses					500	500	
Classroom / Teaching Supplies & Materials		24,000				24,000	
Special Ed Supplies & Materials			2,250			2,250	
Textbooks / Workbooks		30,000				30,000	
Supplies & Materials other							
Equipment / Furniture		4,000			1,200	5,200	
Telephone					12,000	12,000	
Technology		3,000			10,000	13,000	
Student Testing & Assessment		5,000				5,000	
Field Trips		6,000				6,000	
Transportation (student)		29,150				29,150	
Student Services - other		1,000				1,000	
Office Expense					20,500	20,500	
Staff Development		12,000	2,000		1,000	15,000	
Staff Recruitment							
Student Recruitment / Marketing					1,000	1,000	
School Meals / Lunch					1,000	1,000	
Travel (Staff)		7,000				7,000	
Fundraising							
Other		8,000				8,000	
TOTAL SCHOOL OPERATIONS		129,160	4,260		47,000	180,400	
FACILITY OPERATION & MAINTENANCE							
Insurance					17,100	17,100	
Janitorial							
Building and Land Rent / Lease			76,500		608,991	685,491	
Repairs & Maintenance		2,000			2,000	4,000	

Discovery Charter School
PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

	PROGRAM SERVICES					TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Total Revenue	3,491,204	184,034	95,400	-	-	3,770,638
Total Expenses	1,816,795	289,700	76,500	-	1,552,419	3,735,414
Net Income	1,674,409	(105,666)	18,900	-	(1,552,419)	35,224
Actual Student Enrollment	254	10	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-
	PROGRAM SERVICES					TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Equipment / Furniture	-	-	-	-	5,700	5,700
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	2,000	-	76,600	-	633,791	712,291
DEPRECIATION & AMORTIZATION	-	-	-	-	77,500	77,500
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	10,000	10,000
TOTAL EXPENSES	1,816,795	289,700	76,600	-	1,652,419	3,735,414
NET INCOME	1,674,409	(105,666)	18,900	-	(1,652,419)	35,224
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED			
Greece Central School District	14	-	14			
Rochester City School District	235	10	245			
West Irondequoit Central School District	2	-	2			
East Irondequoit Central School District	2	-	2			
Gates-Chili Central School District	1	-	1			
TOTAL ENROLLMENT	254	10	264			
REVENUE PER PUPIL	13,745	19,403	361			
EXPENSES PER PUPIL	7,153	28,970	290			

Appendix E: Disclosure of Financial Interest Form

Created Thursday, July 24, 2014

Page 1

260801861002 DISCOVERY CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/>. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <https://fluidsurveys.com/account/surveys/540612/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

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 Updated Monday, July 21, 2014

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260801861002 DISCOVERY CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	David Vigren	Chair/President	Yes	Business & Finance	Founding Trustee Elected 1.18.11 Term Expires 7.16	Executive Audit/Finance Compliance Expansion Nominating
2	Dan Aureli, Esquire	Vice Chair/Vice President	Yes	Legal	Founding Trustee Elected 1.18.11 Term Expires 7.15	Executive Compliance
3	Scott Adair	Treasurer	Yes	Accounting & Finance	Elected 12.13 Term Expires 7.16	Executive Audit/Finance
4	Sara Varhus, PhD	Secretary	Yes	Education & Administration	Elected 10.13.11 Term Expires 7.16	Executive Nominating Compliance
5	Donna DeDee Doyle	Member	Yes	Education & Administration	Elected 12.12 Term Expires 7.15	Expansion Nominating
6	Yoshida Blackman	Parent Rep	Yes	Families	Elected 6.14 Term Expires 7.17	Expansion
7	Joseph Martino	Member	Yes	Education & Business	Founding Trustee Elected 1.18.11 Term Expires 7.16	Executive HR/Personnel Expansion Nominating
8	Sarah Amering	Member	Yes	Education & Human Resources	Elected 6.14 Term Expires 7.15	HR/Personnel Audit/Finance
9	Tom DaRin	Member	Yes	Education & Marketing	Elected 12.13 Term Expires 7.15	Audit/Finance

2. Total Number of Members Joining Board during the 2013-14 school year

4

3. Total Number of Members Departing the Board during the 2013-14 school year

5

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

11

5. How many times did the Board meet during the 2013-14 school year?

14

6. How many times will the Board meet during the 2014-15 school year?

13

Thank you.

Appendix H: Enrollment and Retention Efforts

Efforts Utilized to Meet Enrollment and Retention Targets for Students Who are Eligible for Free and Reduced Priced Lunch:

99% enrollment of qualifying students far exceeds target of 43%. DCS continues to market itself to this population and strives to provide an outstanding education for students of this demographic. 94% retention exceeds target of 78%.

Efforts Utilized to Meet Enrollment and Retention Targets for Students with Disabilities:

9% enrollment of students with individualized education plans (ieps) and 504 plans far exceeds target of 3%. DCS continues to market itself to this population and strives to provide an outstanding education for students with exceptional needs. DCS will be adding two more integrated co-taught classes for the 2014-15 school year to provide for the needs of current and incoming students. 90% retention exceeds target of 47%.

Efforts Utilized to Meet Enrollment and Retention Targets for English Language Learners:

1% enrollment of English Language Learners (ELL) does not meet target of 6%. DCS continues to market itself to this population (e.g. presenting DCS as an option at refugee resettlement meetings and assisting with application completion) and strives to provide an outstanding education for native speakers of other languages. 100% retention of ELL students exceeds target of 60%.

Appendix I: Teacher and Administrator Attrition

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Charter School Name: 260801861002 DISCOVERY CS

Instructions for completing the Teacher and Administrator Attrition Tables
Board of Regents-authorized charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

2013-14 Teacher Attrition Table

FTE Teachers on June 30, 2013	FTE Teachers Additions 7/1/13 – 6/30/14	FTE Teacher Departures 7/1/13 – 6/30/14
22	5	1

2013-14 Administrator Position Attrition Table

FTE Administrator Positions On 6/30/2013	FTE Administrator Additions 7/1/13 – 6/30/14	FTE Administrator Departures 7/1/13 – 6/30/14
1	0	0

Thank you

Appendix J: Uncertified Teachers

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Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

	FTE
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	0
(ii) tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	0
Total FTE (Sum of all Uncertified Teaching Staff)	0

How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

25

Thank you.

Discovery Charter School Organization Chart (Updated 7.14)

