

Section I: School Information and Cover Page

School Name: Discovery Charter School

School Leader: Joseph L. Saia

Primary address: 125 Kings Highway South Rochester, NY 14617

School website: www.RochesterDiscovery.com

School email: jsaia@RochesterDiscovery.com

Telephone: 585.787.2105

Fax: 585.342.4003

BEDS #: 26-0801-86 (1002)

District/CSD of Location: East Irondequoit (260801060000)

Charter authorizer: New York State Board of Regents

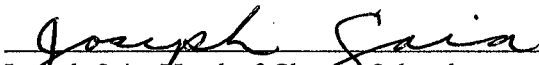
Chair, Board of Trustees: David L. Vigen

Date school first opened for instruction: August 15, 2011

2011-12 Enrollment: Approximately 120 students

2011-12 Grades Served: Kindergarten-Second Grade


Our signatures below attest that all of the information contained herein is truthful and accurate.



Joseph Saia, Head of Charter School

8.1.2012

Signature and Date



David Vigen, President, Board of Trustees

8/1/2012

Signature and Date

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Section III: New York State School Report Card

Complete NYS Report Card available at <https://reportcards.nysed.gov>
(as of 7.1.12, NYSED has not posted a report card for DCS' first year)

Section IV: Key Focus Area Requirements

Progress Toward Charter Goals

See Appendix A- Required Tables of Progress Toward Charter School Goals

Instructional Time

See Appendix B- Instructional Time Table

Financial Information

See Appendix C- Total Expenditures and Administrative Expenditures Per Child

See Appendix D- Unaudited Financial Statements

See Appendix E- FY 2013 Budget and Narrative

Charter Revisions

DCS has not proposed any material and/or nonmaterial revisions to the school's charter during the 2011-2012 school year.

Board of Trustees

See Appendix F- Disclosure of Financial Interest Forms

See Appendix G- Board of Trustees Membership Table

Enrollment of Target Populations

See Appendix H- Enrollment and Retention Targets

Appendix A:

Academic Goals Table

2011-12 Progress Toward Attainment of Academic Charter Goals			
<i>Academic goal or objective</i>	<i>Measure used to evaluate progress toward attainment of goal or objective</i>	<i>2011-12 progress toward attainment of goal or objective</i>	<i>If not met, describe efforts to be undertaken to meet goal or objective</i>
Decrease number of continuously enrolled students at level 1 by 10%	NYS ELA and Math Assessments	NA: only K-2, no state assessments administered	
Increase number of continuously enrolled students at level 3	NYS ELA and Math Assessments	NA: only K-2, no state assessments administered	
Increase scores according to Commissioner's Performance Index for Adequate Yearly Progress	NYS ELA and Math Assessments	NA: only K-2, no state assessments administered	
By year 5, students in grades 3-6 who have been continuously enrolled at DCS will out-perform the district in which the majority of the students reside by 10%	NYS ELA and Math Assessments	NA: only K-2, no state assessments administered	
75% of the continuously enrolled students in grades 1 and 2 will demonstrate continuous improvement	Terra Nova Reading and Math assessments	NA: 1 st year of instruction- no opportunity to show growth (benchmarks collected)	
75% of the continuously enrolled students in grades 1 and 2 will demonstrate a year's growth	Terra Nova Reading and Math assessments	NA: 1 st year of instruction- no opportunity to show growth (benchmarks collected)	
75% of the students in grades 3-6 who are continuously enrolled at DCS will maintain a level 3 or increase to a level 4	NYS ELA and Math Assessments	NA: only K-2, no state assessments administered	

Organizational Goals Table

2011-12 Progress Toward Attainment of Organizational Charter Goals			
<i>Organizational goal or objective</i>	<i>Measure used to evaluate progress toward attainment of goal or objective</i>	<i>2011-12 progress toward attainment of goal or objective</i>	<i>If not met, describe efforts to be undertaken to meet goal or objective</i>
Open the school according to plan	Scheduled Opening Date	Met. Opened on time 8/15/2011 and completed a successful first year.	

Financial Goals Table

2011-12 Progress Toward Attainment of Financial Charter Goals			
<i>Financial goal or objective</i>	<i>Measure used to evaluate progress toward attainment of goal or objective</i>	<i>2011-12 progress toward attainment of goal or objective</i>	<i>If not met, describe efforts to be undertaken to meet goal or objective</i>
Meet budget	Budget surplus(deficit) plan	Met. Year 1 budget surplus projected.	

Charter-Specific Goals Table

2011-12 Progress Toward Attainment of Charter-Specific Goals			
<i>Charter-specific goal or objective</i>	<i>Measure used to evaluate progress toward attainment of goal or objective</i>	<i>2011-12 progress toward attainment of goal or objective</i>	<i>If not met, describe efforts to be undertaken to meet goal or objective</i>
Establish a Parent Organization	Bylaws adopted. Organization functioning.	Met. Bylaws adopted. Leadership elected, active at DCS and attendance/involvement increasing.	
Expand Board of Directors	New trustees added.	Met. New members successfully integrated and parent representative selection under way	
Expeditionary Learning (EL) Model Implemented	EL Implementation Review	Met. Implementing into the upper half of EL schools nationally (e.g. Professional Development delivered, intimately working with an EL school designer, collaborating with both local and national network)	

Appendix B: Instructional Timetable

2011-12 Instructional Time	
Total number of instructional days for the 2011-12 school year	DCS 200 (RCSD 183; EISD 181*)
First and last day of the 2011-12 school year	Aug. 15, 2011- June 29 th , 2012
Length of school day (please note if schedule varies throughout the week or the year)	DCS 8 hours 7:30-3:30 (RCSD/EISD 6.5)

*Rochester City School District (where 96% of students reside) & East Irondequoit Central School District (district where DCS is physically housed)

Appendix C: Unaudited Total Expenditures and Administrative Expenditures Per Child

Charter School Name: Discovery Charter School	Charter School Code: 260901961002
Contact Person: Joyce Martelli	Phone: 585-342-402

REVENUES			EXPENDITURES				
				Salaries	Other	Total	
A	State Sources	\$ 3,025	F	General Administration	\$131,350	\$ 113,681	\$245,031
B	Federal Sources	486,817	G	Instructional Supervision	66,625	-	66,625
C	Public School Districts		H	All Other Instruction	545,704	207,081	752,785
	Basic Operating Revenues	1,473,980	I	Pupil Services	66,928	1,260	68,188
	State Aid-Pupils with Disabilities	15,352	J	Pupil with Disabilities	62,683	333	63,016
	Other Revenue	19,111	K	Transportation	-	23,236	23,236
D	All Other Revenues	<u>28,959</u>	L	Community Service	-	-	-
E	Total Revenues From All Sources	<u>\$ 2,027,244</u>	M	Operation and Maintenance	-	269,226	269,226
				N	Employee Benefits		258,169
				O	Debt Service		15,645
S	Enrollment	122.19		P	School Lunch		76,519
T	Total Expenditures Per Pupil	\$ 16,371		Q	Capital Expense		<u>161,814</u>
	R/S			R	Grand Total Expenditures		<u>\$2,000,254</u>
U	Total General Administration Per Pupil	\$ 2,005					
	F/S						

Appendix D: Unaudited Financial Statements

June Profit and Loss Statement 2012

	ACTUAL YTD 06/30/2012
Income	
Per Pupil Allocation Income	\$ 1,473,980
Contributions	21,459
Food Service Income	80,930
Federal Title IIA	7,268
Federal Title I	74,653
Federal CSP	216,172
High Cost Aid from District	15,351
District Textbook Funds	19,112
TOTAL INCOME	\$ 1,908,925
Expense	
Salaries & Wages	873,290
Employee Benefits	258,169
Total Personnel Expense	1,131,459
School Operations	
Minor Equipment	74,258
Transportation	23,236
Miscellaneous Expense	4,586
Office Supplies	6,324
Classroom Supplies	18,339
Special Education Supplies	333
Food Service Supplies	2,770
Postage/Printing/Copying	4,241
Telephone	952
Marketing & Advertising	829
Travel	2,493
Professional Development Exp	2,441
Board Expense	267
Student Field Trips	1,235
Textbooks	30,173
Uniforms	132
Computers	32
Meeting Expense	294
Subscriptions/Membership	1,930
Student Testing	6,563
Total School Operations	181,428

Contracted Services	
Accounting/Auditing	8,500
Nurse Contract	1,260
Landlord - Admin. Services	13,000
Legal Fees	11,519
Landlord - IT Services	25,000
Expeditionary Learning Fees	74,917
Cameleon Fees	9,000
Food Service Fees	72,480
Payroll Processing	3,509
Total Contracted Services	219,185
Facility Operation	
Insurance	12,477
Janitorial	12,863
Maintenance & Repairs	2,149
Facility Lease	232,224
Total Facility Operation	259,713
Other	
Loan Interest Expense	7,243
Depreciation	23,060
Fund Raising Expenses	708
Total Other Expenses	31,011
TOTAL EXPENSES	1,822,796
NET OPERATING SURPLUS/(DEFICIT)	86,129
CSP Capital Grant	110,819
Donations for Capital	7,500
NET SURPLUS/(DEFICIT) INCLUDING REVENUE FOR CAPITAL EXPENDITURES	\$ 204,448

June Balance Sheet 2012

ASSETS

Current Assets

Checking/Savings	
M & T Bank OPERATING CHECKING	\$ 284,002
State Escrow Account	25,000
M & T Bank Temp Restri Checking	968
Total Checking/Savings	<u>309,970</u>
State and Federal Receivables	25,833
Prepaid Expenses	12,650
Total Current Assets	<u>38,483</u>

Fixed Assets

Food Service Equipment	6,486
Classroom/Playground Equipment	55,607
Computer Equipment	57,415
Office Equipment	2,000
Leasehold Improvements	68,255
Accumulated Depreciation	-7,701
Accumulated Amortization	-15,359
Total Fixed Assets	<u>166,703</u>

TOTAL ASSETS \$ 515,156

LIABILITIES & FUND BALANCE

Liabilities

Current Liabilities

Accounts Payable	<u>\$ 58,525</u>
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Other Current Liabilities

Accrued Liabilities	139,342
Deferred Per Pupil Allocation	44,409
Current Portion of Long-Term Debt	55,565
Total Other Current Liabilities	<u>239,316</u>
Total Current Liabilities	297,841

Long Term Debt

Total Liabilities	<u>88,790</u>
	386,631

Fund Balance

Unrestricted	127,557
Temporarily Restricted	968
Total Fund Balance	<u>128,525</u>

TOTAL LIABILITIES & FUND BALANCE \$ 515,156

Appendix E: FY 2013 Budget and Narrative

**DISCOVERY CHARTER SCHOOL
2012-13 BUDGET**

BOARD APPROVED

REVENUE

Per Pupil Revenue	\$	1,928,597
Federal Funding		
Title I		104,000
Title IIA		7,995
IDEA Special Needs		20,000
CSP Grant		190,176
Child Nutrition Funding-Federal/State		117,000
Total Revenue from Federal Sources		<u>439,171</u>
Local and Other Revenue Sources		<u>25,000</u>
TOTAL REVENUE		<u>2,392,768</u>

EXPENSES

Personnel and Benefits		
Administrative Salaries		243,000
Instructional Salaries		810,500
Food Service		19,000
Salary Adjustments		29,510
Performance Reserve		14,000
Employee Benefits		327,566
Total Personnel and Benefits		<u>1,443,576</u>
Contracted Services		
Accounting / Audit		10,000
Consultants-Exp. Learning		60,000
Consultants - Technical Assist.		5,000
Legal		12,000
Landlord - IT		27,500
Landlord - Admin		13,780
Nurse Services		1,400
Food Service / School Lunch		111,440
Payroll Services		3,651
Other Purchased / Professional / Consulting		3,200
Total Contracted Services		<u>247,971</u>
School Operations		
Board Expenses		500
Classroom / Teaching Supplies & Materials		21,600
Special Ed Supplies & Materials		3,000
Textbooks / Workbooks		20,000
Minor Equipment / Furniture		15,100
Telephone		1,200

Technology- Computers/Software	11,000
Student Testing & Assessment	11,399
Postage/Printing/Copying	10,000
Field Trips	4,000
Transportation (student)	21,545
Office Expense	8,000
Staff Development (non EL)	7,000
Uniforms	800
Student Recruitment / Marketing	1,500
School Meals / Lunch Supplies	4,000
Travel (Staff)	5,000
Meeting Expenses	1,500
Enrichment Programs	50,000
Subscriptions/Memberships	3,500
Other	5,000
Total School Operations	205,644
Facility Operation and Maintenance	
Insurance	12,888
Janitorial	17,904
Building and Land Rent / Lease	230,486
Repairs & Maintenance	2,500
Total Facility Operation and Maintenance	263,778
Other Expenses	
Interest Expense	4,437
Depreciation/Amortization	42,850
Contingency	30,000
Total Other Expenses	77,287
TOTAL EXPENSES	2,238,256
NET OPERATING SURPLUS/(DEFICIT)	154,512
Donations for Capital	-
NET SURPLUS/(DEFICIT) INCLUDING REVENUE FOR CAPITAL EXPENDITURES	\$ 154,512

**DISCOVERY CHARTER SCHOOL
2012-13 BUDGET NARRATIVE**

REVENUE

Per Pupil Revenue

\$1,928,597

The FTE for 2012-13 budget is 160 students Kindergarten through Third Grade.

EXPENSES

Personnel and Benefits

\$1,443,576

Personnel - Salaries are based on a 2% increase from 2011-12 and an additional 5 staff added as the school expands.

Contracted Services

\$247,971

Total increase was approximately 24%. The largest increase was for food service meals.

School Operations

\$205,644

Total increase was approximately 23%. The addition of an enrichment program was the most significant increase.

Facility Operation & Maintenance




\$263,778

This is a decrease from last year in this category, driven by lower rent.

Appendix F: Disclosure of Financial Interest Forms

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) Betsy Archibald
2. Charter School Name Discovery Charter School
3. Charter Authorizer Entity Board of Regents SED
4. Home Address* 
5. Business Address* N/A
6. Daytime Phone* 
7. E-Mail Address* 
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Treasurer, Chair of Finance Committee

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or Institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>NONE</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>NONE</p>				

Betsy Archibald _____ 6-11-12 _____
 Signature Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) Daniel L. Aureli
2. Charter School Name Discovery Charter School
3. Charter Authorizer Entity _____
4. Home Address* _____
5. Business Address* _____
6. Daytime Phone* _____
7. E-Mail Address* _____
8. List all positions held on board (e.g., chair, treasurer, parent representative)
vice chairperson 1-18-11 - present

9. Is the trustee an employee of the school? ___ Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___ Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) Joseph M. Martino
2. Charter School Name Discovery Charter School
3. Charter Authorizer Entity NYSED
4. Home Address* [REDACTED]
5. Business Address* [REDACTED]
6. Daytime Phone* [REDACTED]
7. E-Mail Address* [REDACTED]
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Trustee, Chair of Personnel/Human Resources Committee, member of Executive Committee

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

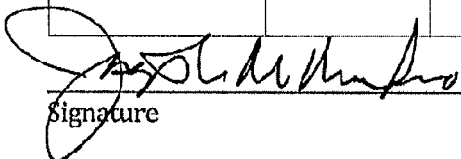
If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
*2011-12 None *2012-13 SY	*Anticipated Contract 9/2012 with EnCompass to support extension of afterschool program at Discovery. Trustee is also Executive Director and Board Member of EnCompass.	*Recused self from June 2012 Discovery Board vote and discussion and will continue to do so with regard to this DCS initiative.	*Joseph M. Martino, Executive Director of EnCompass, Board Member

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.





Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
*2011-12 None *2012-13 SY EnCompass: Resources for Learning	*Anticipated Extension to afterschool program	*\$60,000	*Joseph M. Martino, Executive Director of EnCompass, Board Member	*Recused self from vote and discussion, assisted in trying to find alternative provider


Signature

July 2, 2012
Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) Delmonize A. Smith
2. Charter School Name Discovery Charter School
3. Charter Authorizer Entity NYS
4. Home Address* 
5. Business Address* 
6. Daytime Phone* 
7. E-Mail Address* 
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Board Member, HR Committee member

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 2em; font-family: cursive;">None</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.





Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 2em; font-family: cursive;">None</p>				

Delmonse & Sons
Signature

08/16/2012
Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) Grace Tillinghast
2. Charter School Name Discovery Charter School
3. Charter Authorizer Entity SED
4. Home Address* 
5. Business Address* 
6. Daytime Phone* 
7. E-Mail Address* 
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Secretary

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>na</i>	<i>na</i>	<i>na</i>	<i>na</i>




12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>na</i>	<i>na</i>	<i>na</i>	<i>na</i>	<i>na</i>

Graue & Fillingim
 Signature _____ Date *June 06, 2012*

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) V. Ferris Todd
2. Charter School Name Discovery Charter School
3. Charter Authorizer Entity _____
4. Home Address* 
5. Business Address* N/A
6. Daytime Phone* 
7. E-Mail Address* 
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Trustee

9. Is the trustee an employee of the school? ___ Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___ Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction [and provide the requested information] that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
NONE	NONE	NONE	NONE

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	NONE

V. Lewis Todd
Signature

6/7/2012
Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) Sara B. Varhus
2. Charter School Name Discovery Charter School
3. Charter Authorizer Entity _____
4. Home Address* _____
5. Business Address* _____
6. Daytime Phone* _____
7. E-Mail Address* _____
8. List all positions held on board (e.g., chair, treasurer, parent representative)

9. Is the trustee an employee of the school? ___Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___Yes No

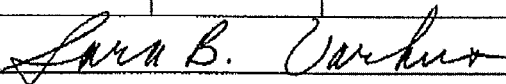
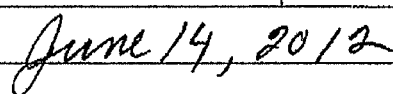
If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
None	None	None	None

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

Signature _____ Date _____

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) DAVID L. VIGREN
2. Charter School Name DISCOVERY CHARTER SCHOOL
3. Charter Authorizer Entity NYSED
4. Home Address* [REDACTED]
5. ~~Business~~ ^{SUMMER} Address* [REDACTED]
6. Daytime Phone* [REDACTED]
7. E-Mail Address* [REDACTED]
8. List all positions held on board (e.g., chair, treasurer, parent representative)
BOARD CHAIR; EXECUTIVE COMMITTEE CHAIR

9. Is the trustee an employee of the school? ___Yes XNo

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___Yes XNo

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>NONE</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>NONE</p>				

Signature David P. Nguyen

Date 6/17/2012

Appendix G: Board of Trustees Membership Table

Current Board Members					
Trustee Name and Email Address	Position on the Board	Committee affiliation(s)	Voting Member	Expertise, and/or additional role at school	Number of terms served and length of each, including date of election and expiration
David Vigen dvigren@frontiernet.net	Chair	Executive	Yes	Business Finance	* Initial Trustee *Elected 1/18/2011 *Term expires 7.13
Daniel Aureli, Esquire dlaesq@frontiernet.net	Vice-Chair	Executive	Yes	Legal	*Initial Trustee *Elected 1/18/2011 *Term expires 7.12
Betsy Archibald barchiba@rochester.rr.com	Treasurer	Executive Audit/Finance	Yes	CPA	*Initial Trustee *Elected 1/18/2011 *Term expires at 7.13
Grace Tillinghast Mendoza@rochester.rr.com	Secretary	Executive	Yes	Education Fundraising	*Initial Trustee *Elected 1/18/2011 *Term expires at 7.12
Joseph Martino jmartino@e2ny.org	Trustee	Executive Audit/Finance HR/Personnel	Yes	Education Business	*Initial Trustee *Elected 1/18/2011 *Served one 6 month term *Current term expires 7.14
Delmonize Smith, PhD dsmith@saunders.rit.edu	Trustee	HR/Personnel	Yes	Education HR	*Elected 4/14/2011 *Term expires 7.14
Mary Burkhardt mburkhardt1@rochester.rr.com	Ex-Trustee	No longer on board	No longer on board	Education	*Initial Trustee *Elected 1/18/2011 *Term expired 7.11
Ferris Todd, EdD LMFT ferristdd58@gmail.com	Trustee	HR/Personnel	Yes	Family Counseling	*Elected 10/13/2011 *Term expires 7.12
Sara Varhus, PhD svarhus0@naz.edu	Trustee	HR/Personnel	Yes	Education	*Elected 10/13/2011 *Term expires 7.13
Total Members joining the board the 2011-2012 school year					2
Total Members departing the board during the 2011-2012 school year					1

Appendix H: Enrollment and Retention Targets

SED Enrollment Targets for Discovery Charter School

Free and Reduced Price Lunch: 42.5%- Met target year 1

Limited English Proficient Students: 5.7%- Slightly under target year 1

Students with Disabilities: 2.7%- Met target year 1

SED Retention Targets for Discovery Charter School

Free and Reduced Price Lunch: 78.1%- Met target year 1

Limited English Proficient Students: 60%- Met target year 1

Students with Disabilities: 46.9%- Met target year 1